

Schedule 8 to the Democracy Referendum Motion

Comment [G1]: This schedule also includes some minor amendments that are being proposed to ensure AUGS is fully in compliance with the Education Act 1994.

AMENDMENTS TO THE CONSTITUTION

1. Amendment

- 1.1 The Constitution is amended as follows.

Primary amendment

2. Amendment of clauses 27-41

- 2.1 Omit clauses 27-41 (and any headings related to those clauses), and in their place insert as follows:

Guild Assembly and Annual General Meetings

Annual General Meeting

27. AUGS shall hold an annual general Meeting once in each calendar year. Not more than 18 months shall pass between the date of one annual general Meeting and the next. The annual general Meeting shall be held at such time and place as the Trustees shall think suitable to allow the maximum number of Members to attend.

Guild Assembly

28. The Guild Assembly shall meet at such time and place as the Trustees or AUGS Executive Committee shall determine (but subject to section 1.1 of Bye Law 7). The Trustees shall call a Meeting of the Assembly on receiving a request to that effect signed by at least 100 Members. But no Assembly Meeting shall be held during any vacation time or during any exam period.
29. The Assembly:
- 29.1 shall represent the voice of the Students;
 - 29.2 may, subject to Clause 67, set the Policy of AUGS and refer Policy to Referenda of the Members (in accordance with Bye Law 7);
 - 29.3 may make, repeal and amend the Bye Laws and Regulations in accordance with Clause 13 and subject to Bye Law 7; and
 - 29.4 receive a quarterly report from the Trustees.

The proceedings of the Assembly Meetings and annual general Meetings shall be as set out in Bye Law 7.

Membership of the Guild Assembly

- 29A. The Assembly shall consist of:
- 29A.1 the Part-Time Officers and the Officer Trustees;

29A.2 the Halls Representatives (in accordance with bye-law 7A)

29A.3 the Block of 15 (in accordance with bye-law 7A)

29A.4 the Delegates (in accordance with bye-law 7A)

Provided that where a Part-Time Officer or an Officer Trustee ceases to hold that office, his membership of the Assembly shall cease.

Location of Meetings

30. Assembly Meetings and annual general Meetings may be carried out at one single venue or simultaneously at a maximum of two separate venues with a video, audio or other real-time link between all of the venues. At the start of such Meetings, each venue must indicate by majority vote that they are satisfied with the set-up and technology.

Length of Notice

31. Every Assembly Meeting and annual general Meeting shall be called by at least 14 clear days' written notice. The notice must state a deadline for the submission of motions, which must be no more than three clear days before the date of the Meeting.

Contents of Notice

32. Every notice calling an Assembly Meeting or annual general Meeting shall specify the place, day and time of the Meeting and the general nature of the business to be transacted. If the meeting is an annual general Meeting, the notice must say so and the business to be transacted shall include:
 - 32.1 ratification of minutes of previous AGM;
 - 32.2 receiving the report of the Trustees on AUGS's activities since the previous AGM;
 - 32.3 receiving the accounts of AUGS for the previous financial year;
 - 32.4 appointment of the auditors;
 - 32.5 approving the list of affiliations of AUGS; and
 - 32.6 open questions to the Trustees by the Members.

Service of Notice

33. Notice of Assembly Meetings and annual general Meetings shall be given to every Member, to the Trustees, the University and any patron of AUGS.

Quorum

34. No business shall be transacted at any Assembly Meeting or annual general Meeting unless a quorum is present. In the case of an Assembly Meeting, 60 persons entitled to vote upon the business to be transacted shall be a quorum. In the case of an annual general Meeting, 100 persons entitled to vote upon the business to be transacted shall be a quorum.
35. If such a quorum is not present within half an hour from the time appointed for the Meeting, the Meeting shall stand adjourned to the same day in the next week at the same time and place or to such other day, time and place as the Trustees may determine and if at the adjourned Meeting a quorum is not present within half an hour from the time appointed for the meeting the Members present shall be a quorum.

Chair

36. Subject to the provisions of Bye Law 7, the Guild Chairperson shall preside as chair of every Meeting.

Attendance at meetings

37. Every Trustee and Member may attend and speak at any Assembly Meeting or annual general Meeting.
38. The Chair may, by resolution of an Assembly Meeting or annual general Meeting, permit any other person to attend and speak at that Meeting.

Adjournment of meetings

39. The Chair may, by resolution of an Assembly Meeting or annual general Meeting, adjourn that Meeting or from time to time and from place to place, but no business shall be transacted at an adjourned Meeting other than business which might properly have been transacted at the Meeting had the adjournment not taken place.

Provided that; where a Meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned Meeting and the general nature of the business to be transacted.

Votes at meetings

40. Every Member of the Assembly has the right to vote at Assembly Meetings. Every Member of AUGS has the right to vote at annual general Meetings. Every person voting at a Meeting shall have one vote.
41. Every motion put to the vote of an Assembly Meeting or annual general Meeting shall be decided by a simple majority of the votes cast, unless this Constitution or any Bye Law or Regulation provides otherwise.

Amendments consequential on the introduction of the new Assembly model

3. References to General Meetings

- 3.1 In clause 6, omit the words “a general meeting” and insert “an Assembly Meeting or annual general Meeting”.
- 3.2 In clause 12.1, omit the words “a general meeting” and insert “an Assembly Meeting or annual general Meeting”.
- 3.3 In clause 13.1, omit the words “a general meeting” and insert “an Assembly Meeting or annual general Meeting”.
- 3.4 In clause 14, omit the words “General Meeting” and insert “an Assembly Meeting, annual general Meeting”.
- 3.5 In clause 23.3, omit the words “the General Meeting”, and insert “an Assembly Meeting or annual general Meeting;”.
- 3.6 In clause 26, omit the words “General Meeting”, and insert “an Assembly Meeting or annual general Meeting.”.
- 3.7 In clause 52, omit the words after “Appointments Committee”, and insert “. But such an appointment shall not have effect unless ratified by a simple majority vote of an Assembly Meeting or annual general Meeting.”
- 3.8 In clause 67, omit the words “general meeting” and insert “an Assembly Meeting, annual general Meeting”.
- 3.9 In clause 75, omit the words after “by the Trustees”, and insert “, an Assembly Meeting or annual general Meeting, or by Referendum.”
- 3.10 In clause 79, omit the words after “Board of Trustees”, and insert “, an Assembly Meeting or annual general Meeting.”
- 3.11 In clause 98.1, omit the words “general meetings” and insert “Assembly Meetings and annual general Meetings”.
- 3.12 In clause 103, omit the words “General Meeting” and insert “an Assembly Meeting or annual general Meeting”.
- 3.13 In clause 105, omit the words “General Meeting” and insert “an Assembly Meeting”.
- 3.14 In clause 111.24, in the definition in the right-hand column, omit the words “or General Meeting” and insert “, an Assembly Meeting or annual general Meeting,”

Other amendments

4. Regulations

- 4.1 In clause 13, after the word “Bye-Laws”, insert “and Regulations”.
- 4.2 In clause 14, after the words “the AUGS Regulations”, omit “are made” and insert “may also be made”.

Education Act 1994 amendments

5. Affiliation to external organisations

- 5.1 At the end of clause 103, insert:

*“Where such an affiliation is approved, AUGS shall publish a notice stating:
103.1 the name of the organisation, and
103.2 details of any subscription or similar fee paid or proposed to be paid,
and of any donation made or proposed to be made, to the organisation;
and any such notice shall be made available to the Registrar of the
University and to every student.”*

5.2 For clause 104, insert:

“104. Where AUGS is affiliated to an external organisation, a report shall be published on or before the first Assembly Meeting in every academic year, containing:

104.1 a list of the external organisations to which the union is currently affiliated, and

104.2 details of subscriptions or similar fees paid, or donations made, to such organisations in the past year (or since the last report);

and any such report shall be made available to the Registrar of the University and to every student.”

6. Oversight by the University

6.1 After clause 100, insert a new clause 100A, as follows:

100A. The Trustees shall make appropriate arrangements for the approval of the AUGS budget, and the monitoring of its expenditure, by the Senate and Council of the University.

AMENDMENTS TO THE REGULATIONS

7. Regulation 1: Core policies

7.1 In section 2.4 of Regulation 1, the second paragraph 2.4.5 (“Publications”) is renumbered as 2.4.6.

8. Regulation 2: Sports clubs

8.1 In regulation 2, after section 11, insert a new section 12, as follows, and re-number the following sections accordingly:

“12. Delegates to the Guild Assembly

12.1 The Clubs Council shall, before the last day of October in every year, select five people from the members of the Council to attend the Guild Assembly.

12.2 The Council may, from time to time:

(a) give directions to the delegates as to how to vote, and

(b) deselect a person as a delegate and select another in his place.

12.3 If a delegate is unable to attend a meeting of the Guild Assembly, the Council shall select another member of the Council to attend in his place.

12.4 The Activities Officer, or if he is absent, the Sports Officer, shall certify the selection and deselection of delegates in writing to the Guild Chairperson.

8.2 In section 7.2, after the word “accordingly”, insert “, and in a fair manner”.

9. Regulation 3: Societies

9.1 In regulation 3, after section 8, insert a new section 9, as follows, and re-number the following sections accordingly:

“9. Delegates to the Guild Assembly

- 9.1 *The Clubs Council shall, before the last day of October in every year, select five people from the members of the Council to attend the Guild Assembly.*
- 9.2 *The Council may, from time to time:*
 - (a) *give directions to the delegates as to how to vote, and*
 - (b) *deselect a person as a delegate and select another in his place.*
- 9.3 *If a delegate is unable to attend a meeting of the Guild Assembly, the Council shall select another member of the Council to attend in his place.*
- 9.4 *The Activities Officer, or if he is absent, the Societies Officer, shall certify the selection and deselection of delegates in writing to the Guild Chairperson.*

9.2 In section 6.2, after the word “accordingly”, insert “, and in a fair manner”.

10. Regulation 4: Student media

10.1 In regulation 4, after section 8, insert a new section 9, as follows:

“9. Delegates to the Guild Assembly

- 9.1 *The Clubs Council shall, before the last day of October in every year, select two people from the members of the Council to attend the Guild Assembly.*
- 9.2 *The Council may, from time to time:*
 - (a) *give directions to the delegates as to how to vote, and*
 - (b) *deselect a person as a delegate and select another in his place.*
- 9.3 *If a delegate is unable to attend a meeting of the Guild Assembly, the Council shall select another member of the Council to attend in his place.*
- 9.4 *The Chief Executive, or if he is absent, the Communications Coordinator, shall certify the selection and deselection of delegates in writing to the Guild Chairperson.*